

**Jordan Valley District Library  
Board Meeting  
Wednesday, April 23, 2025  
4:00 p.m.**

**Present:** Janet Olson, Tom Breakey, Joy Hettig, Steve Umlor, Susan Stump and Director Dawn LaVanway

**Absent:** Kristy Kelley , Phyllis Daily and vacant

**Call to order**

Tom Breakey, Vice-President called the meeting to order at 4:00 p.m.

There was a moment of silent in memory of Janet Franklin who passed in March 2025.

**Approval of Agenda**

Motion by Joy Hettig to accept the agenda seconded by Janet Olson. All ayes, motion carried.

**Approval of Minutes**

Motion by Janet Olson, second by Joy Hettig to accept the December 17, 2024 minutes. All ayes, motion carried.

**Treasurer's Report**

Motion by Susan Stump, second by Steve Umlor to accept payment of the bills, balance sheet, month to date and YTD reports. All ayes, motion carried.

**Unfinished Business**

M66 property-

Motion by Janet Olson, second by Susan Stump to approve a new updated land purchase agreement. All ayes, motion carried.

**New Business**

Board Member-

Motion by Susan Stump, second by Joy Hettig to acknowledge the passing of Board Treasurer Janet Franklin and approve of notifying the City of the open position. All ayes, motion carried. Janet was a dedicated board member for 16 years very seldom missing a meeting. She was a regular patron in the Library and will be missed by all on the board and staff.

Treasurer of Board-

Motion by Steve Umlor, second by Susan Stump to nominate Joy Hettig to be the Treasurer of the Board. All ayes, motion carried.

Earned Sick Time Act-

Motion by Joy Hettig, second by Steve Umlor to update the ESTA policy which will take effect for the Library on October 1, 2025. All ayes, motion carried.

Audit-

Motion by Susan Stump, second by Steve Umlor to approve of Campbell Auditing CPA, PLC for the fiscal years ending June 30, 2025 and 2026. All ayes, motion carried.

**Director's Report**

Director highlighted things on her written report.

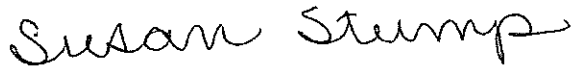
**Audience recognition-**

None

**Adjournment**

The meeting adjourned at 5:35 p.m.

Susan Stump, Secretary of Board

A handwritten signature in black ink that reads "Susan Stump". The signature is written in a cursive, flowing style.